

rePlanner

2024



- ☒ Finish the slides
- ☒ Email Eric
- ☐ Deep work 14:00
- ☐
- ☐ Status meeting
- ☐
- ☐
- ☐



Plan Your Day

Write down all the tasks you want to focus on today.


Time block slots for the most important work.



After you complete all the tasks, clean this area to get ready for the next day.



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Today



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Acme Inc.
555-555-1234

Projects

- ☐ >
- ☐ >
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Quick Capture

This area is ideal for quick notes, like jotting down someone's phone number.

Feel free to list additional tasks here as your day becomes increasingly busy.

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Today



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Inbox

If you need more space to capture something, use the Inbox.

Keep it clean by moving important information to other sections later.

Alternatively, you can keep it as messy as you want.

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Today



Plan Your Week & Month

Plan your upcoming tasks and get a weekly overview.

The monthly calendar is useful for keeping track of all your important events.

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Projects

-  Prepare presentation >
-  Plan trip to Paris >

Projects

Do bigger things with projects, apply a deadline, and break it down into smaller tasks.





Each task is hyperlinked to a separate note page.

Over 30 tasks and note pages are available for each project.

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Projects

-  Prepare presentation  >
-  Plan trip to Paris  >









Focus Mark

Each day, mark the projects and tasks that are your focus for the day.

Set your priorities and stay on top of what matters most to you.

Finish

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rePlanner

2024

Cover Page

Start Tutorial

Start Using



Inbox

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Today



Projects

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Jan

Feb

Mar

Apr

May

Jun

Jul

Aug

Sep

Oct

Nov

Dec

Upcoming

<input type="checkbox"/>		Mon	<input type="checkbox"/>		Tue
<input type="checkbox"/>			<input type="checkbox"/>		
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<input type="checkbox"/>			<input type="checkbox"/>		
<input type="checkbox"/>			<input type="checkbox"/>		
<input type="checkbox"/>		Wed	<input type="checkbox"/>		Thu
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<input type="checkbox"/>			<input type="checkbox"/>		
<input type="checkbox"/>		Fri	<input type="checkbox"/>		Sat
<input type="checkbox"/>			<input type="checkbox"/>		
<input type="checkbox"/>			<input type="checkbox"/>		
<input type="checkbox"/>			<input type="checkbox"/>		Sun
<input type="checkbox"/>			<input type="checkbox"/>		



January 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3



February 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	1	2



March 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6



April 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4



May 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1



June 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6



July 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3



August 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



September 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5



October 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2



November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30



December 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4



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Get the Full Version at rePlanner.co

This version is limited to only two projects.

If you find this interactive template useful, consider acquiring it as part of the rePlanner Productivity Pack at replanner.co

The bundle includes also a solution for meeting notes and an assortment of digital notebooks.

OK

